

# Minutes CATHOLIC SCHOOL COUNCIL

## MEETING #2 (October 26, 2022)

St. Luke Catholic Elementary School (6:00 p.m.)

### Catholic School Council:

**Chairperson:** Jessica O'Connor  
**Vice-Chairperson:** Veronika Nullka  
**Secretary:** Sarah Hallett  
**Treasurer:** Tracey Binch  
**Parish Representative:** Loretta Raso DiGiambattista  
**Non-Teaching Representative:** Kristina Fur

**Community Representative:** Leanne Sestric  
**Teaching Representative:** Mrs. Kristy Taylor  
**Elected Parent Officers:** Lucia Hiltermann, Jessica Loughead, Michelle Pacheco, Marisa Santaguida, Katy Santandrea  
**Principal:** Adrian De Tullio

### Attendance:

Tracey Binch	Olatunji Emmanuel	Katy Santandrea
Sarah Hallett	Mary Pacenza	
Jessica O'Connor	Loretta Raso DiGiambattista	Principal: A. De Tullio
Lucia Hiltermann	Mary Pacheco	Assistant to the Principal:
Veronika Nullka	Kristina Fur	Mrs. K. Taylor

1. Regrets: Marisa Santaguida
2. Prayer and Welcome
3. Quorum for voting (minimum of 7 members): Approved
4. Approval of Minutes (N/A)
5. The Public Health Registered Nurse: Christina Soar came to speak to the CSC regarding her role within the school and plans for the school year.
  1. Her goal is to work together with the school on what is has and what the school needs, Involving the students, teachers, parent council. Her role is prevention based, the bigger picture! Christina works with the public health and has resources within her team if families need assistance.
  2. In past years, Christina has been apart of the "Health Action Team" engaging students from from Grade 5-8 to support and share information with the school. Christina plans to support the team this year. Meetings Tuesday 11:45. Grade 5-8 involved. If available: a member from the parent council is welcome to join this team. Christina will let us know the time commitment involved for this.
  3. Video 4min [add link to minutes](#)
  4. If anyone would like to contact Christina:
    1. [Christina.soar@hamilton.ca](mailto:Christina.soar@hamilton.ca) 905-546-2424 ext. 3519
6. Treasurer Report:
  - a. Presented by Mr. De Tullio (as CSC are not authorized to conduct finances)
  - b. (Treasurer & Chairperson review details in advance of meetings for oversight and accuracy)

Account:	Previous Balance: Sept. 1, 2022	Current Balance: October 26, 2022 (Notes/details)
School BBQ	\$0	\$1783.30 Debits: \$2040 (Harvey's Cost) Credits: \$3823.30 (money collected for Harvey's and Raffle proceeds)
CSC Major Fundraiser	\$0	\$0
CSC Minor Fundraiser	\$637.90	\$480.68 Debits: purchases for raffle (\$157.22)

Parent Involvement Grant	\$500	\$0 <i>\$500 gift cards for BBQ prizes</i>
Summary CSC Monies:		<b>1783.30+ 0 + 480.68 + 0 = \$2263.98</b>

7. Chairperson's Report:

8. Correspondence: Memo 06 to CSC Chairs (Highlights below):
- CSC Guidelines [Catholic School Council Guidelines 2022 2023](#)
  - Catholic School Council Orientation Meeting: Tuesday, October 25, 2022 at 6:00 p.m.
    1. Lightening of the candle ceremony
    2. Highlighted: Home, Parish & school. Triad starts at home
  - Parent Conference Thursday November 10<sup>th</sup> (6:00 -9:00 pm) at Bishop Ryan
    1. Sign up on line. Link below  
<https://br.hwcdsb.ca/455193--Parent-Conference-returns-Nov-10--Register-today>
    2. Donation Requested
      - 2- \$25 gift cards. Motion: Leanne Sestric. Second: Kristina Fur
      - Jessica will purchase the gift cards
  - Parent Reaching Out Grants (\$1000 available)
    1. Plenty of speakers available. Specific rules to follow to obtain the grant. Sharing the info at the moment. More details to follow
8. Meeting dates – September 27<sup>th</sup>, October 26<sup>th</sup> completed
- December 14 Social event
  - January 18, 2023 at 6pm (planning for chocolate & pancake Tuesday Feb 21, 2023)
  - April 19 (review Krispy Kream and finalize choc, BBQ date for next school year),
  - June 7 Social event
9. Two charities for 10% donation:
- Local Food Bank: East Hamilton Food Center Mission Services
  - De Mazenod Door  
Motion: Jessica O'Connor Second: Leanne Sestric
10. CSC Fundraising:
- Major Fundraiser: Chocolate: World's Finest
    - Plan to have Cash online. Prepay for each box, prior to receiving it. Last year, this was successful. No lost boxes. No counting of the cash. Seemed to be easier and a smoother process.
    - Options for families to purchase a box: nut free, all almonds, mix. If not interested in selling chocolate, donation accepted.
    - Aim Feb. 15. plan 3 weeks of selling.  
Motion: Jessica O'Connor. Second: Sarah Hallett  
(Lent starts Wed Feb 22, ends Thurs April 6, 2023)
  - Minor Fundraiser:
    - Kernel's Popcorn.
      - Prepay for the month. 2 options of flavour. Vary each month.
    - Motion: Jessica O'Connor Second: Leanne Sestric
  - Krispy Kreme
    - Tracy will look into Krispy Kreme.
    - Plan May 2023
    - Other places have sold this. \$12 per box or 2 for \$20.

- Cards:
  - \$35 per box. \$11 profit. Options of Christmas cards or Birthday cards
  - Only runs for 2 weeks. Suggested by company to send a box home for parents to see. Honour system to purchase or return. We feel this is too risky. Potential for a large financial loss.
  - Suggested to blend the cards into teacher parent night. CSC has a table set up at front of school. Have a demo of the cards and able to sell them there.
    - Delivery 5-7 days after purchase
    - Tuesday, Nov 29 is parent teacher night.

11. Other options for lunches:

- Subs
  - Reasonable price: \$5-6 per sub
  - Requires a simple form for type, topping, etc.
  - Lucia will investigate the prices. Attempting to support local business
- Pita Pit
  - Have used this in the past. Positive feedback from students
  - Simple form used.

12. Halloween Recap:

- Halloween Door: Supplies organized by Sarah Hallett.
- Cost \$162.72 for 16 classrooms. Budget \$160.
  - Rules to go into the bag for each classroom
  - Judging will occur Monday, Oct. 31
  - Door decorating prize: 4 winners “extra recess and a small treat”
- Fortinos \$50 donation and will purchase the pumpkins. CANCEL due to time and other activities arranged. Need to formulate a plan for the \$50 gift card that Fortinos

13. Halloween Student Council Activities/Ideas (Mrs. Taylor)

- Just Dance Halloween Grove-a-thon
- Costumes and best costume contest
- Halloween Nearpod: smart board games for classrooms to compete together
- Basket Raffles: Tickets 3/\$1 or 0.50 each. Selling Friday and Monday
- Door Decorating Prizes Extra Recess/treat

14. Joy Day: December 2

- 5 days of Christmas: theme day each day: by student council
- \$100 per class donated by parent council
- Motion: Michelle Pacheco. Second: Loretta Raso DiGiambattista

Committees:

- Parish Rep

Principal’s Report – Mr. De Tullio

- Progress Report & Parent/Teacher Interviews: Thursday, Nov 24
- Scholastic Book Fair:
  - Book fair week of November 28
  - Have a demo of the cards at the book fair

## Pizza Day

- Continue with weekly purchases. School survey completed in past which indicated about 50% families preferred this option. Affordability. Sickness. Etc,

Spirit Wear: St Luke will be selling this again. New colours.

- \$11.50 per shirt
- Variety of colours: family may purchase. Email will be sent home this week.
- Plan to have more frequent spirit wear days to ensure good use of this t-shirts. Different option than full uniforms.
- If your child has outgrown. You are able to donate it back to the school for others to use.
- Information on theme days to be shared with parents

Sacraments St. Luke Parish:

- Communion: Sunday, April 30<sup>th</sup> at 2:00 p.m. Grade 2
- Confirmation: Sunday, May 28<sup>th</sup> at 2:00 p.m. Grade 7

Advent Craft Night: December 1<sup>st</sup> Format TBA

- Craft to be taken home in a bag. Teacher idea: parent into the church
- Idea: have a liturgy in church and then come back to the school

Joy Day: December 2<sup>nd</sup> Activities in Class

School Improvement Planning (See Appendix A) Deferred

School Generated Funds Plan to be presented at next meeting

Bullying Prevention, Intervention, and Follow-up Plan: (On the school website)

<https://stlu.hwcdsb.ca/school/bullyingpreventionintervention/?fileID=592303>

Next Meeting date:

- December Meeting for CSC: Social Event. Optional.
- Jan 18, 2023 at 6pm.

Hamilton police check link:

<https://hamiltonpolice.on.ca/how-to/obtain-criminal-records-check>

Adjournment

## APPENDIX A: DRAFT VERSION:

### **School Improvement at a Glance:**

#### **School Improvement (2021-2022 Goals):**

- Believing:
  - Class Masses/Liturgies
  - Mass Responses and Prayers
- Achieving:
  - New Math Curriculum
- Serving:
  - Restorative Practices
  - Attendance. Monitoring and Positive Communication with Parents